



September 15, 2011

Dear Directors:

We formally invite you to join us at the **CDA Festival** this year at Ellington High School on March 24, 25, 2012. The festival will begin at approximately 2:30 pm. The Festival runs two days and all schools are expected to attend the entire weekend, which will run into the evening on Saturday. It is a fantastic opportunity to bring students, teachers, directors and parents together from all over the state who share a passion for theater. Your students will perform and tech their shows, attend discussions, workshops and make friends from all over the state. Although awards are given in a huge variety of categories, our primary reason for this Festival is to celebrate our joy of theater. Plays are also limited to 45 minutes.

Registration for the festival begins on October 1, 2011 and closes on December 15, 2011. This initial registration form, found in this packet, only requires a principal's signature and \$100 Festival Fee). However, the Festival Director will close registration once the limited number of festival slots are filled. Thus, the CDA Board encourages schools to register as early as possible to insure participation. To insure participation, complete the Basic Festival Application (which requires a principal's signature and a \$100 check as soon as possible.)

All accepted schools must then attend the **mandatory Pre-Festival Tech meeting** at Ellington High School on **Saturday, February 4, 2012** at 9 am till noon (Snow date is February 11, 2012). All technical questions will be addressed at this time.

Finally, I would like to remind you that your school MUST be a MEMBER in CDA to participate in the play festival. Yearly Membership is \$100 and is the primary source of revenue for CDA programming. If you aren't a CDA member, please fill out the form included in this packet, include the fee, and mail to our treasurer. This must be done prior to Festival Registration.

In this document you will find:

1. ***CDA Official Entry Form***- requires principal's signature-Due No later than December 15, 2011.
2. ***Technical Student Design***-due at Festival Tech Meeting on Feb. 4, 2011.
3. ***Lists of Shows*** that were performed last year at CDA and our parent organization, NEDC. According to the rules, these shows can't be performed this year.
4. ***Responsibilities of a Play Director.***
5. ***Rules of Conduct*** which contains extremely important information in addition to adjudication and award information
6. ***CDA Membership Form***-schools must be a member of the CDA to participate in the festival.

We hope you will make it a priority to be part of this educationally and emotionally enriching weekend.

Sincerely,

William Prenetta
CDA President



2011-2012 CDA Official Entry Form

Name of School: _____

Address: _____

Director of Festival Production: _____

Director's Email/Telephone # _____

**If the director is a student, list below the responsible faculty member, including name and email, who will be receiving all CDA correspondence and will oversee the student's work and monitor all CDA compliance-*

Name _____

Phone #/Email _____

A \$100 festival participation fee (checks made out to CDA) is required with this official entry.

The school principal must complete the following:

1. The above named director is (circle one):

- full-time faculty member of the above school;
- a student at the above school;
- not a full-time faculty member, but has been hired as a drama coach for the entire school year;
- none of the above and therefore requests a special meeting of the CDA Executive Board.

2. The Principal of the above-named school certifies that

1. The director of the Festival entry fits one of the categories above, and
2. Permission has been granted for your school to travel to Ellington High School on March 24, 25 2012 to participate in the 2011-2012 CDA Festival.
3. The principal assumes responsibility for any damages to material belonging to the host school or any damages to the host site.
4. The principal assumes the responsibility that all proper and legal permission for the Festival entry has been acquired

Principal's signature

Please mail this completed form, with a \$100 check, to Ashley Erickson c/o CDA Festival, Joel Barlow High School, 100 Black Rock Turnpike, Redding, CT 06896 . This form is DUE NO LATER THAN DECEMBER 15, 2011. However, earlier registration is encouraged.



CDA FESTIVAL 2011/2012 Student Technical Design Application

Each category requires that each entry be student DESIGNED and EXECUTED.

Example #1- A student designs costumes for the chorus girls in *My Favorite Year*. She also builds the costumes submitted at the Festival.

Example #2- A student designs a set by creating a model for the show Our Town in his theater class. He builds the model and also sketches the designs. The show need not have been actually performed.

Example #3- A student designs the barber's chair for *Sweeney Todd*. She must do all the construction of either or both the model and/or an actual chair.

THIS APPLICATION IS DUE AT THE MANDATORY TECH MEETING ON FEBRUARY 4, 2012.
There is a non-refundable fee of \$25 per submission to the Connecticut Drama Association.

THESE SUBMISSIONS DO NOT HAVE TO BE FOR THE SHOW YOU ARE PERFORMING at the Festival. **Students may submit designs for others shows, whether they have been performed or not.**

Student Name: _____
School: _____
Director/teacher/mentor: _____
Title of Production: _____

Type of Submission: (Select appropriate category)

1. _____ Photography of a show and/or including the rehearsal process
2. _____ Lighting Design (Include : Plot, cue sheets, cue book)
3. _____ Scenic Design (Include: Ground plan, rendering, model, working drawings)
4. _____ Costume design (Include colored renderings, photographs, fabric swatches, actual costumes 2-4).
5. _____ Properties
6. _____ Makeup (include photos and designs)
7. _____ Collaborative Production Design (i.e. scenic costume, lighting, photography, properties), This category may involve several different people.
8. _____ Other (Describe briefly) _____.

Include with your submissions, a 1-page written description of your design concept, creation, working drawings, sample swatches, models, photographs, actual work, etc. may be displayed (space is minimum).

Completed work must be in place at the CDA Festival by Friday March 24, 2012 at 6:00pm. (No additional work can be done on the display once the Festival begins.)

Adjudication will take place on (Saturday, March 25, 2012) at a time TBD. You and your adult teacher/mentor must be present. Work may be removed at the end of the Festival.

SHOWS INELIGIBLE FOR THE 2011-2012 CDA FESTIVAL

These SHOWS were PRESENTED AT THE 2010 CDA FESTIVAL and can't be done in 2012:

Ellington High School – *Where the Sun is Silent*
E.O. Smith High School – *Shakespeare in Hollywood*
Ridgefield High School – *The Welcoming*
Pomperaug High School – *Thank You for Flushing My Head in the Toilet*
Stamford High School – *The Effect of Gamma Rays on Man-in-the-Moon Marigolds*
New Canaan High School – *The Suessification of Romeo and Juliet*
Daniel Hand High School – *A Most Curious Phenomenon*
Joel Barlow – *American Hurrah*
Old Saybrook – *Twelfth Night*

These SHOWS were PRESENTED AT THE 2011 NEW ENGLAND DRAMA FESTIVAL and can't be done in 2012:

The 39 Steps by John Buchan
The Yellow Boat by David Saar
Scapin by Moliere
Shakespeare in Hollywood by Ken Ludwig
Elephant's Graveyard by George Brant
The Suessification of Romeo and Juliet by Peter Bloedel
Scenes from *The Elephant Man* by Bernard Pomerance
The Effect of Gamma Rays on Man-in-the-Moon Marigolds by Paul Zindel
The Complete History of America (abridged) by Adam Long, Reed Martin & Austin Tichenor
Macbeth by Shakespeare
Breaking Legs by Victoria Bedford & Ryan Zinno
Nora's Lost by Alan Haehnel

Responsibilities of a Play Director

As a director of your school's entry in the CDA Festival, you should be aware of at least four important responsibilities.

- 1) Select a play of high quality which will best represent the talents of your students and your own capabilities as a director. The play should reflect with credit upon the educational theater program in your school and state.
- 2) Direct your play in a manner which will result in the finest quality performance you and your company are able to achieve. Know the rules of the CDA Festival prior to and during preparations of your Festival rehearsals. Troubleshoot problems and have alternative methods and approaches.
- 3) There is a responsibility concerning your attitude and that of your company toward Festival. Play Festivals, or competitions, are unlike any other contests where the outcome can be measured by numerical totals. Festivals can be "won" even though the awards may go to another company. Students and directors derive benefits from participation in play production and **NO DECISION CAN TAKE THESE AWAY FROM THEM**. You and your company should accept this concept when you enter Festival. You must realize the truth in the statement "In a well-planned play festival there are no losers." While it is natural and proper to strive to win, the purposes of competition in the creative arts are lost when students and directors behave in an unbecoming manner if they fail to "win." Students usually reflect the attitude of the director. Your company should view the Adjudicators as teachers and due the proper respect of a guest invited to your school. You, as a director of a student company, have a significant duty to perform in this respect.
- 4) It is essential that each director maintain a **SAFE ENVIRONMENT**. Theater safety procedures and regulations should be discussed with students before they arrive at Festival. These safety issues should be built into your production (for example – no flammable materials). Questions should be directed to the Festival Site Director

Festival Rules and Regulation

PREFACE

The following Rules and Regulations have been established to implement the smooth operation of a Connecticut Drama Association Festival (hereafter "CDA"). An appeal for exceptions to any of these Rules or Regulations should be made to the designated personnel as outlined in Section 12. CDA recommends that the participating schools distribute this document to all participating students and chaperones prior to attending the festival.

Play festivals are unlike other contests where the outcome can be measured by numerical totals. Festivals can be "won" even though the awards may go to another company. Students and directors derive benefits from participation in play productions, and no judge's decision can take this away from them. Participating schools should embrace this concept when entering a Festival, and accept the truth in the statement: "in a well-planned play festival there are no losers." While it is natural and proper to strive to win, the purposes of competition in the creative arts are lost when students and adults behave in an unbecoming manner if they fail to "win." Students usually reflect the attitude of their adult advisors, who have a significant duty to perform in this respect. Adjudicators should be viewed as teachers and given the same respect accorded to a guest invited to your school.

SECTION 1: State and Regional Festivals

- A. The State Festival will be administered by the Festival Committee, comprised of the Executive Committee of CDA and/or their appointees, the Festival Director and one (1) representative from each host school.
- B. The Festival Committee will determine, if necessary, the date(s) and location(s) of Regional Festivals based upon the number of participating schools in any one year. The Committee will assign participating schools to a Regional Festival site. The Committee will also determine the number of schools from each Regional Festival that will advance to the State Festival.
- C. The Festival Committee will select Adjudicators for all festivals and determine their fees.

- D. The Festival Committee will determine the entry fees for all Festivals.
- E. The Festival Committee will distribute all Festival registration materials, and receive and review all registrations.
- F. The Festival Committee will prepare and oversee an Annual Budget for all festivals, set guidelines for expenditures by host schools at Regional Festivals, and set registration and ticket prices for all Regional and State Festivals.
- G. The Festival Committee will create and distribute to all host schools the guidelines and requirements for Regional and State Festival(s), including appropriate suggestions, checklists, and other materials as contained in the Festival Guide.

SECTION 2: Festival Participation

- A. All participating schools agree to abide by the Rules and Regulations set forth in this document.
- B. All schools meeting the application deadlines set by the Festival Committee will be assigned to a Regional Festival (if held in that year) and assigned a performance time at the State Festival.
- C. Payment of a non-refundable entry fee, determined by the CDA Festival Committee, must accompany all applications.
- D. In the event of an entrant's withdrawal from a festival, notice must be given to the Festival Director no later than seventy-two (72) hours prior to the Pre-Festival Technical Meeting.
- E. Each participating school must have one (1) adult chaperone for every ten (10) students.
- F. An adult advisor who is a faculty representative of the participating school must accompany each cast and crew to the Festival, and must be in attendance with students at all times. If the adult advisor is unable to attend the Festival, he/she must contact the CDA President as soon as they are aware of the situation. The President will determine whether the school may participate in the Festival.
- G. Students should be encouraged to attend as many performances, workshops, and forums as possible during the Festival.

SECTION 3: Play Selection

- A. Plays which were performed in the prior year's CDA State Festival or the prior year's NEDF Regional Festival may not be performed. A list of these shows will be included with the initial information packet.
- B. Participating schools are encouraged to select a play of high quality which will best represent the talents of the school's students and director. The play should reflect with credit upon the educational theater programs of both your school and Connecticut.
- C. Each participating school must submit a copy of the script along with verification of royalty payment(s) and permission to perform the work (including any cuts, excerpts, or changes to the work), issued by the work's licensing organization, to the Festival Committee no later than the Pre-Festival Technical Meeting. Failure to do so will result in removal from the Festival schedule.
- D. Presentation of musicals, or portions thereof, is not permitted. If the work includes the performance of any music, a script must be submitted with the Entry Application to the Festival Committee for approval. If the production uses any recorded music, proof of payment for any royalties must be presented at the Pre-Festival Technical Meeting. Directors should be prepared to present a publisher's catalogue as evidence that a play was selected from the non-musical sections(s).
- E. Unpublished works must be submitted with the Entry Application for approval by the CDA Executive Board.
- F. Staging choices, play content and language, and contextual implications should be suitable for a family audience. The participating school's adult representative is ultimately responsible for the content of the performance. A director may petition the CDA Executive

Board no later than the Pre-Festival Technical Meeting for permission to perform sensitive material. Decisions will be made on a case-by-case basis. If a participating school violates Festival rules involving decency, the CDA Executive Board will notify the school's administrator of the violation in writing.

SECTION 4: Directors

- A. The participating school's production must be directed by one of the following:
 - 1) A full-time faculty member at the participating school;
 - 2) A full-time student at the participating school;
 - 3) An individual who is not a full-time faculty member at the participating school but has been hired as drama director/coach at the participating school for the entire school year during which the Festival takes place;
 - 4) An individual who does not meet any of the requirements above, with the approval of the CDA Executive Board. The participating school should request permission with the submission of their registration.
- B. CDA recommends that the participating schools' play be directed in a manner which will result in the finest quality performance the students are able to achieve. Directors should become familiar with the Festival Rules and Regulations before beginning rehearsals to avoid problems at the Festival.

SECTION 5: Cast and Crew

- A. All members of the participating school's cast and crew must be full-time students at the school under whose name they enter the festival.
- B. Students who are not full-time members of the participating school will be allowed if they are full-time students at the elementary or middle schools which "feed" the participating school (i.e., if the participating school is the one they would attend when they enter high school.)
- C. Any non-coeducational school (all male or all female) may use members of the opposite sex in its cast or crew from any other non-coeducational school, provided that all such members come from only one other non-coeducational school.
- D. No student may participate in more than one production at any given festival.

SECTION 6: Pre-Festival Technical Meeting

- A. The adult director/advisor of each and every participating school must attend the Pre-Festival Technical Meeting held at the host school on a date to be determined by the Festival Committee. The adult director/advisor must be present at the start of this meeting to receive the Festival Information Packet. The participating school may send as many additional representatives as they wish to the meeting.
- B. The participating school will be notified of their performance time slot and/or notification of their Regional Festival site at this meeting. There will be no changes in either the assigned site or time slot after this meeting.
- C. Included in the Festival Information Packet will be stage diagrams, master schedule, lighting plot and cue sheets, information on available sound equipment, and other vital data needed for festival participation.
- D. Participating School representatives are expected to arrive on time for the beginning of the Pre-Festival Technical Meeting.

SECTION 7: Technical Elements

- A. A basic light plot will be provided by the Festival Technical Designer at the Pre-Festival Technical Meeting. Lights will remain the same for all plays; no changes in the focus or gel color of any lights are permitted.
- B. Allowable technical elements (i.e., fly systems, practicals, specials) will be determined by the host school's ability to accommodate them. The Festival Director will announce these elements at the Pre-Festival Technical Meeting.
- C. A props table, changing area, and stage manager's desk will be provided backstage for use by the participating school during their production.
- D. A minimum of 4 headsets will be provided for use by the participating school. Participating schools may not use their own headset system.
- E. A live microphone will be available backstage for use during performance.
- F. CDA's usual policy is that schools store their sets, costumes and props in their vehicles and load directly to and from the vehicle. If the situation at the host school requires storage within the building, the Festival Director will divide all available storage space as equally as possible; storage assignment will be announced at the Pre-Festival Technical Meeting.
- G. Participating schools must request permission at the Pre-Festival Technical Meeting for the use of any stage effects such as smoke (i.e., chemical or dry ice), strobe lights, or black lights; or for the use of any stage weaponry such as guns, foils, or blades. The participating school must provide lobby signs to be posted during the festival notifying the audience of the use of any of these items. Any school using any of these effects or props without permission will be dropped in rank.
- H. It is the responsibility of the participating schools to have all scenic elements conform the applicable fire codes.
- I. No participating school may have any live flame on stage, by order of the State Fire Code. This includes matches and candles. Any school using such devices on stage **WILL BE DISQUALIFIED**.

SECTION 8: Festival Scheduling

- A. The Festival Committee will assign each participating school a time for dressing room occupancy, tech period, performance, and strike. The participating school's performance and strike assignment will be based on the estimated performance length indicated on the entry form. The schedule will be announced at the Pre-Festival Technical Meeting.
- B. The Festival's Schedule, as published in the program, will be adhered to. Scheduled performances will not be moved up to an earlier time slot to fill vacant time periods. Any open time resulting from a school completing their performance or strike early will be left open.
- C. A participating school arriving late to the Festival may use the remainder of its scheduled time, but will not be granted any additional time, nor allowed to switch time slots.
- D. Any participating school missing its assigned time slot entirely may not be allowed to present its entry. Rescheduling will be at the discretion of the Festival Director.
- E. If a participating school is unable to adhere to its scheduled times due to a Festival administrative delay, the Festival Committee may re-schedule the school.

SECTION 9: Timing and Execution

- A. The tech period, performance, and strike will be timed by the Festival Stage Manager and one other Festival staff member.
- B. The penalty for running over the allotted time for the tech period, performance, and/or strike periods is one drop in position for each minute or partial minute over the allotted time(s).

- C. Participating schools may begin moving their equipment to the load-in waiting area as soon as the school performing before them has begun their performance. This should be done as quietly as possible, as this area is usually adjacent to the stage.
- D. Participating schools are allotted **15 minutes** for a **technical period**.
- 1) This time should be used for load-in, installation, and light/sound run-through, and for the cast and crew to familiarize themselves with the stage.
 - 2) The Festival Stage Managers, Technical Director, Lighting Designer and all Board Operators must be in the auditorium during this period. They will be available but unobtrusive.
 - 3) The house will be empty during the technical rehearsal.
 - 4) The participating school's stage manager should meet the Festival Stage Manager at the start line 5 minutes prior to the start of their assigned technical rehearsal for a quick review of Festival procedures.
 - 5) All cast and crew must enter from the start line.
 - 6) The Festival Stage Manager will signal the participating school's stage manager when timing for the tech period begins. A five, three, and one minute verbal warning will be given. Please acknowledge that the warnings have been heard. The Festival Stage Manager will signal the participating school's stage manager when timing for the tech period ends.
 - 7) Adults may assist during the technical rehearsal, but must vacate the stage at the end of the technical period.
 - 8) Headsets will be distributed at the start of the tech period. The Festival Stage Manager and all board operators will also be on headsets during all timed elements. The participating school's crew is encouraged to use the tech period to make sure they are familiar with their operation.
 - 9) At the start of the tech period, the proscenium curtain will be open and cyclorama (if available) will be closed. The work and house lights will be up. The participating school can move curtains and take out house lights at any time during their tech period. Please issue a verbal warning when the stage and house are going dark for safety reasons. Safety lights will remain on backstage at all times.
 - 10) All practicals must be taped down for safety reasons.
- I. Once the Festival Stage Manager has ended the tech period, the stage area becomes a "closed stage" until the strike begins.
- 1) No additional teching is permitted before the performance begins.
 - 2) Crew members who are operating the boards and any cast member making an entrance through the house should be in place before the tech period ends.
 - 3) No one may enter or exit the backstage area until the performance ends.
 - 4) The participating school may not remove any properties or scenic elements from the backstage area during the performance.
- J. Following the tech period, there will be a minimum of **5 minutes** scheduled for seating the audience and announcements.
- 1) At the end of this period, the Festival Stage Manager will call for house lights to be brought to half, then out.
 - 2) The participating school may then begin their performance.

K. Participating schools are allotted up to **45 minutes** for **performance**.

- 1) The participating school's stage manager should signal the Festival Stage Manager, via headphone, when the first production element (i.e., a sound or light cue) occurs. The Festival Stage Manager will acknowledge, via headphone, that timing has begun.
- 2) As the 45 minute time limit nears, the Festival Stage will issue ten, five, and one minute warnings via headphone. If the performance continues beyond the 45 minute time limit, the Festival Stage Manager will issue a warning when the performance has gone 5 minutes over. At 10 minutes over, the Festival Stage Manager will call for "house lights up," and the performance will be stopped. Please acknowledge all warnings via headphone.
- 3) The participating school's stage manager should warn the Festival Stage Manager, via headphone, when one page of dialog remains and when the final production element (i.e., a sound or light cue) occurs. The Festival Stage Manager will acknowledge, via headphone, that timing has ended.
- 4) Bows have not traditionally been taken at the end of a CDA Festival performance. A participating school may choose to do so; however, timing of the performance will not end until after the bows are concluded.

L. Participating schools are allotted up to **5 minutes** for **strike**.

- 1) Strike will begin immediately after the Festival Stage Manager announces that performance timing has ended and calls for the house lights to be brought up.
- 2) The Festival Stage Manager will not signal the beginning of timing of the strike. A three and one minute verbal warning will be given. Please acknowledge that the warnings have been heard.
- 3) This time should be used to remove all scenic elements, props, costumes, scripts, and personnel from the stage and light bridge across the assigned load-out line. All curtains must be returned to their original positions. All headsets must be returned to the Festival crew.
- 4) No additional production elements, such as sound or lighting effects, may take place during the strike.
- 5) The participating school's stage manager should notify the Festival Stage Manager when he/she believes that the strike is complete. The Festival crew will perform a quick sweep of the stage and bridge before the Festival Stage Manager signals the participating school's stage manager that timing for the tech period has ended.
- 6) It is rare that a school uses the entire 5 minute allotment for strike. While you should move quickly, please do not become frantic in your haste to clear everything, and make sure you observe safety procedures.
- 7) The audience is expected to remain silent until the Festival Stage Manager signals that timing has ended.

SECTION 10: Official List of Awards for the CDA Annual State Drama Festival

A. The following **General Awards and Recognitions** will be conferred:

- 1) **Host School:** This "Thank You" is given by CDA to the Festival Host School.
- 2) **Distinguished Service Award:** Awarded by the CDA Executive Committee to a person who has done great CDA things for a long time.
- 3) **People's Choice Award:** Awarded to the school that was voted "Best" by all of the schools participating in the CDA Festival. Note: a participating school may not vote for itself.
- 4) **Stage Management Award:** Conferred on the backstage crew that, in the opinion of the Festival Crew, is most organized,

works in a spirit of cooperation among themselves and with the Festival crew, and demonstrates courtesy and respect.

B. The following **Performance Awards** are conferred by the Festival Adjudicators:

- 1) **Strength of Each School:** each participating school will receive an award from the Festival Adjudicators which specifies a notable theatrical aspect of their performance.
- 2) **Ensemble Acting Award** - Awarded to the cast or part of a cast of one participating School, such as a Greek Chorus, in which the group works closely together in a seamless fashion. One actor does not stand out because all of the actors are so strong. The Festival Adjudicators will consider such issues as whether action builds effectively to a climax, if the performance has an appropriate and discernible style, and if there a real sense of ensemble work.
- 3) **Outstanding Actor/Actress** - This is the highest honor for individual achievement, awarded for truly superior work in creating and developing characters in an artistic manner. A maximum of four may be awarded, as the adjudicators feel are merited. Attempts will be made to distribute evenly to males and females.
- 4) **All-Connecticut Cast** - 12 individual awards are given for excellent work in creating characters that are believable, often complex and textured, and truthful to style of the production.
- 5) **Honorable Mention for Acting** – Any number of these may be awarded, as the adjudicators feel are merited.
- 6) **Outstanding Use of Voice:** Awarded to one participating school. The Festival Adjudicators will consider voice issues such as projection levels, enunciation, and appropriateness for the play and character.
- 7) **Outstanding Movement:** Awarded to one participating school. The Festival Adjudicators will consider such movement issues as whether characters' movements helped to create their characterizations, use of the entire body, motivation, and whether incidental business is used imaginatively and carried out convincingly.
- 8) **Outstanding Timing:** Awarded to one participating school. The Festival Adjudicators will consider such timing issues as whether the performers pick up cues, make effective use of pauses, trample on audience reactions, and vary the tempo.
- 9) **Outstanding Characterization:** Awarded to one participating school. The Festival Adjudicators will consider the characterization issues such as creating believable characters, effective concentration, and if the various characterizations tend to be stereotyped.
- 10) **Outstanding Production:** Awarded to the schools ranking 1st and 2nd, without regard to order, for productions that have incorporated and integrated all aspects of theater into a superior work of art. These two schools will represent CDA at the NEDC Festival.
- 11) **Theatrical Excellence:** Awarded to the schools ranking 3rd, 4th, and 5th, without regard to order, for productions that display excellence in the theater arts in all components of production. If one or both of the top ranking productions are unable to attend the NEDC Festival, these schools are asked to attend in order of their ranking.

Note: No rankings will be announced.

C. The following **Technical Awards** are conferred by the Festival Adjudicators, except where noted. All except the Technical Design Award are given to only one school among the participating schools. The Festival Adjudicators may award "Honorable Mentions" as they see fit.

- 1) **Technical Design Award:** Awarded by the Technical Adjudicator to one or two of the top technical designs presented independently from performances.
- 2) **Outstanding Costumes:** Awarded to a participating school using non-rented costumes.

- 3) **Outstanding Scenery**
- 4) **Outstanding Lighting**
- 5) **Outstanding Make-Up**
- 6) **Outstanding Sound**
- 7) **Outstanding Properties**
- 8) **Outstanding Special Effects**

SECTION 11: Courtesy and Safety

- A. A participating school's chaperones should assist in maintaining a safe environment. Theater safety procedures should be discussed with students before they arrive at the Festival and be built into your production. Questions should be directed to the Festival Site Director.
- B. No member of the audience will be allowed to enter or leave the theater during a performance, except in case of emergency. The noise, light, and moving caused by these interruptions are distracting to both the audience and performers. Believe it or not, in this age of television, some people need to be reminded that the actors can see and hear them. It is not fair to distract a school during their performance.
- C. No photography or videotaping will be allowed during any performance, except by the official CDA photographer. All cellular phones or pagers must be turned off during a performance. No recording devices such as tape records, cameras, or video cameras are allowed in the house. These devices are distracting to both the audience and the actors and they violate most of the copyright agreements that the schools need to abide by in order to present a script.
- D. The Host School's fire regulations must be obeyed.
- E. CDA will have a nurse present on site for any medical emergencies.

SECTION 12: Appeals

- A. All appeals and exceptions concerning the published Festival Rules and Regulations shall be submitted to and ruled upon by the CDA Executive Committee prior to the Pre-Festival Technical meeting at a monthly CDA meeting.
- B. Questions or problems arising after the Pre-Festival Technical Meeting but prior to a Festival should be directed to the CDA Executive Committee.
- C. The CDA Executive Committee will appoint a Festival Site Consultant to act upon all appeals and questions during a festival.

SECTION 13: Violations

Violations of Festival Rules and Regulations may result in penalties at the discretion of the Executive Committee, including the suspension or expulsion from CDA and its activities, of an individual director and/or of a school.



CDA SCHOOL MEMBERSHIP 2011-2012

SCHOOL REGISTRATION is \$100

Name of School: _____

School Address: _____

School Phone: _____

Email Address: _____

(Please list an email address you frequently check since regular contact is maintained via email.)

Sponsor/Director: _____

Home/Cell Phone: _____

INDIVIDUAL REGISTRATION IS \$25

Your name: _____

Your address: _____

Your home phone or cell: _____

Your email: _____

Please fill out one of the above sections and mail it with a **membership dues** check payable to ***The Connecticut Drama Association*** to:

Lenore Grunko, CDA Treasurer
%The Connecticut Drama Association, Inc.
95 Hanks Hill Road
Storrs, CT 062686268